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| --- | --- | --- | --- |
| *Item* | *Description* | *Action*  | *Completed* |
|  | Apologies for absence – Mike Collins  |  |  |
| Management and doctor changes within the practice  | * Dr Preece gave an update/overview of the staffing changes and retirements within the practice. He reviewed and explained the new additional roles coming to GP practice. This to link as a Newsletter/communication for patients as suggested in previous meeting. He described some of the challenges regarding recruitment of both clinical and admin staff within General Practice.

The Group discussed concerns regarding continuity and the ability to see "their own doctor" where possible. * Introduction of Coralie Lightfoot, new Practice Manager from October 2022.
 | CMP to write document additional roles and changes ?? |  |
| Car Parking | Heather Lawson brought up the subject of parking. Followed up with architect 9th September 2022. No building regulation changes to affect current allocation of spaces.  | WD checked with architect PBA.  | WD  |
| Flu and Covid Vaccinations | Heather asked about dates for Covid and Flu vaccination programmes.* Practice only providing the Covid vaccinations for Nursing Home and Housebound patients.
* Covid vaccinations to be provided by YHN and the Yorkshire Events Centre, Harrogate
* Flu vaccination clinics to be run at the practice from 4th October 2022
 |  |  |
| Helperby Branch Surgery  | Roger raised issues on behalf of Helperby patients:-* Dr Preece explained the reason for the afternoon appointments allowed the doctor to take calls in the morning and triage them into face to face appointments in the afternoon should the patient need to be seen
* He explained that, in response to concerns from Helperby patients, the appointments available at Helperby would all be face to face.
* There are not plans currently to extend the service at Helperby due to the staffing challenges outlined above. However, this would remain under review.
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| E-consults  | * Alice asked whether e-consults would continue and it was confirmed that service would remain for patients who find it helpful.
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|  | Next meeting- suggested dates – November 2022 (6pm Thursday)… ?* *Agenda item – GP survey results*
* *Request from new member to join the group*
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